

Exhibitor Application Form

Apply Now - as easy as 1 2 3

1. Look at the table of charges

- decide how much space you will need by lineal meter or shelf space based on the works you want to exhibit
- think about when you want to exhibit – give yourself plenty of time to avoid disappointment and to give the curatorial team time for planning
- consider which images will accompany your application for your first exhibition (digital images are preferred)

2. Complete the form

- fill in the form
- apply per lineal metre of gallery wall or per shelf, tower or plinth
- read the back page and sign the form
- attach your Artist Statement, bio, resume, or other text relating to the works to be exhibited
- attach at least four good quality portfolio images of works that you wish to exhibit. Electronic images up to 2mb each can be emailed to artspacenquiries@gmail.com. For your first exhibit you may be asked by the curatorial team to bring in your work for them to better appreciate your art.
- attach your list of works proposed to be exhibited with descriptions of each work including prices, outer dimensions, medium, materials etc.

3. Submit your application

- by post to Wonthaggi ArtSpace, 1 Bent Street, Wonthaggi, VIC, 3995, or
- in person at the Gallery during opening hours (Monday to Sunday 10am - 4pm)
- by appointment - phone 5672 5767 or artspacenquiry@gmail.com

The ArtSpace Curatorial Team will make a decision as to accepting particular works as soon as is practicable following application. It will consider how your work aligns with other works to be hung at the time, with the hanging as a whole and with sales priorities. The curatorial aim is to present appropriate high standard work at its best to benefit artists and ArtSpace collectors and visitors.

I understand that the ArtSpace is staffed entirely by volunteers and needs artists to assist in staffing the gallery where possible.

I am/am not (*please circle*) available to complete 9 hours (3x3hour shifts) required per 6 week block in the gallery if I am an approved exhibitor.

I understand that the commission rate of 30% is discounted to 20% if I complete my gallery hours.

I am able to staff ArtSpace (*please circle*)

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Weekly	am/pm	am/pm	am/pm	am/pm	am/pm	am/pm	am/pm
Fortnightly	am/pm	am/pm	am/pm	am/pm	am/pm	am/pm	am/pm
Every four weeks	am/pm	am/pm	am/pm	am/pm	am/pm	am/pm	am/pm

I understand that insurance liability for my artwork is my responsibility and ArtSpace will exercise all due care but takes no responsibility for works that are damaged or stolen.

I also accept that the ArtSpace Gallery may use images of my work in promoting the gallery and works for sale.

I have provided the following attached to this application (soft copy preferred):

- At least four (and up to 12) portfolio images of my work in jpg or gif format 150ppi and around 500-800 pixels on the smallest side. Each image will have a title, the dimensions of the work, the medium and a caption.
- A list of the works I plan to exhibit including prices, outer dimensions, medium, materials
- A photograph of myself (portrait orientation)
- A copy of my Artist CV
- A copy of my Artist Statement of around 200 words for the work to be exhibited

Signed: _____ Date: _____

ArtSpace Gallery Wonthaggi, The Centennial Centre,
1 Bent Street, Wonthaggi 3995 (opposite Aldi).

Tel: (03) 5672 5767

www.artspacewonthaggi.com.au

an enterprise of Wonthaggi Community Gallery Inc. ABN: 62480391728

Application

Name: _____

Address: _____

Postcode _____

Landline: _____

Mobile: _____

Email: _____

Website: _____

Q1 Art Medium(s): eg 'Acrylic Painting' or 'Works on Paper' and processes:

Q2 Ideas / issues / I explore in my artwork:

Q3 Hanging Spaces: *(Please tick which you would prefer)*

Major exhibition space 3.2 high x 8 metres (\$80 per week) _____
@ \$480 per 6 week block

Minor hanging space 3.2 high x 1 metre @ (\$10 per week) _____
\$60 per 6 week block OR (\$5 per week) _____
(foyer or boardroom)

Q4 Shelving space – no charge. Number of items on display and set-up at prerogative of the curatorial team.

Please Note: specific location may be changed by the curatorial team, at their discretion, depending on the other art works and the overall look of the gallery.

Q5 I would like to be added to the ArtSpace mailing list for updates on exhibitions and events *(circle)* Yes No

Q6 I would like to become a member of the gallery at a cost as set each year at the AGM. (currently \$10 for one year or \$25 for life membership) *(circle)* Yes No